

GST No :

## PURCHASE ORDER

Original

**PROJECT** :

**PO No.** :

**PO Date** :

**Valid Till** :

**To** :

**Contact Person** :

**Mobile** :

**Fax No** :

**Email** :

**GST No** :

Please Supply the following Materials at our site mentioned above.

S.No	Material	HSN Code	Unit	Qty	Rate (INR)	Discount (%)	Amount (INR)
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1

**Req No :**
**Status :**
**Taxes on Material:**

Material Amount :

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Transport: 0.00

Loading / Unloading Amount: 0.00

Other Charges 1 0.00

Other Charges 2 0.00

**Taxes on Transport & Other Charges :**

	0.00
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Tax Amount :

**Total Amount (INR):**
**Note:**
**Delivery Address :**

1. Delivery to be done at site below mention site details,
2. Delivery/Project Address: . Contact Person:

**Tax invoice :**

1. GST ID 19AAZFA6468M1ZB to be mentioned in all Tax Invoices.
2. Registered Address - Alcove Developers LLP, 68/2, Harish Mukherjee Road, Kolkata - 700 025.
3. Delivery/Project Address: .

**Payment Enquiry :**

Please Call on Telephone number 033-3984-2100 for any payment related issue.

**Professional Tax :**

Please submit your Professional Tax Certificate any Govt. authority or Local authority or body corporate established by or under a central or state act with bill.

**Warranty:**

The supplier expressly warrants materials supplied will be in conformity to the specifications of samples or other description specified

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by the buyer. Supplier warrants that the Materials provided hereunder is of clear title, free of any liens and encumbrances and free from defects in material and workmanship and will conform to its written specifications. Buyer will notify Supplier of any known or reported defect constituting a breach of the foregoing warranties. Supplier will make every commercially reasonable effort to immediately respond to any defect with any of the Materials and replace the defective material/s.

**Delivery Terms:**

a) Time is of essence in this Purchase Order and the order is based on the assurance of timely delivery of material. Hence supplier will inform the buyer exact time of delivery taking in to consideration additional days to avoid further delay. One delay on assured time is acceptable, but any further delay will attract penalty by 1% of the total price of the Order for late delivery for the first week or any portion thereof past the delivery date. Any delay beyond stipulated time will result in termination of the Purchase Order and the supplier shall be responsible for compensation of all damages caused by the delay.

b) In the event that the Supplier fails to deliver an Order within stipulated period of time after the Order was placed, Buyer's shall have the right to cancel such Order without any obligation on the part of Buyer's.

c) In the event that goods are delivered to us in defective condition and/or do not meet the specifications provided to the Supplier, we shall have the right to choose from among the following remedies:

- I. Return said goods to the Supplier at the Supplier's sole expense for repair or replacement
- II. Repair the defect itself at the Supplier's sole expense and deduct such repair costs from the original price agreed to said goods

**General Terms & Conditions:**

a) Order copy must be submitted at site along with delivery challan and invoice. Kindly confirm your acceptance on the duplicate copy hereof. In case we do not hear anything from you within 48 (forty eight) hours. The order shall be considered to have been accepted by you in its entirety.

b) On the date of submission of the Invoice at site, please mail us invoice details at [somenath@alcoverealty.in](mailto:somenath@alcoverealty.in)

c) Original Tax Invoice along with the Original Delivery Challan and other relevant documents if any, must be submitted at the time of delivery or latest within 3 days(in continuation) from the date of delivery. We request your compliance and adherence from the same, thus helping us from not taking any penal action.

d) Material Test Certificate to be submitted along with the Invoice Copy (Wherever applicable).

**JURISDICTION:**

This Purchase Order or any other agreement in connection with this purchase order shall be governed and interpreted by the substantive laws of India and Each Party irrevocably submits to the exclusive jurisdiction of the courts of Kolkata, India

We do hereby agree to the terms and conditions of this agreement and agree to abide by these terms and complete the project on the scheduled time.

Prepared by

Checked by

Approved By

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Accepted & Acknowledge(By Supplier)

"This is computer generated purchase order and doesn't require signature"