

SAMPLE COMPANY 1

Deccan, Pune

DEMAND LETTER

Neeta Desai Amit Desai 1445 Sadashiv peth Pune Mobile No: 9985236662 Email: neeta_desai@gmail.com	Date: 14-Feb-2017 Sale Id. : 235 Project Name : A SAMPLE PROJECT 3.0 Building: Tower A Flat No: A-01
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Subject: Payment Due Completion of 1st Slab.

Dear Sir/Madam,

We are pleased to inform you that **Completion of 1st Slab** has been completed. As per the payment schedule agreed, we hereby request you to pay the installment, which has become due against the said schedule of work.

The details of due payments are as below : -

Agreement Value: Rs. 61,20,000.00

Due Date	Work Progress	P. S. %	Amount Due	Amount Paid	GST Due	GST Paid
23-Jan-2017	Earnest Money Deposit (Against Reservation)	10	9,38,619.00	9,38,619.00	6,718.00	6,718.00
22-Feb-2017	Completion of 1st Slab	8	8,52,895.00	3,97,355.73	0.00	0.00
Total			\$1,791,514.00	\$1,335,974.73	\$6,718.00	\$6,718.00

* P.S.% = is Payment Schedule

Due Amount	4,55,539.27
CGST @0.00 %	0.00
SGST @0.00 %	0.00
Total Due Amount	4,55,539.27

You are requested to make the payment of balance due amount of **Rupees Four Lakh Fifty-five Thousand Five Hundred Thirty-nine and Twenty-seven Paise Only**. All the payments must be made in favour of account name is mention on below table:

Account Details:

	Account Details For Part Payment Only:
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Your co-operation in this regard will help us to maintain the speed of work and timely completion of the project. Please feel free to contact us for any further information in this regard.

Note:

1. Payment within 7 days will save you from levy of 12% Interest.
2. U/s 194IA of I.T. Act, 1961, if Consideration for transfer of the immovable property is 50Lakh or more, then please deduct TDS @ 1% from the Consideration Value and deposit the same to the Government Account, and please provide us a valid Certificate in Original (duly signed) in respect of the same along with a Photocopy of Form No. 26QB.
3. Our GSTIN No. :

Thanking you,
Yours Faithfully,

for SAMPLE COMPANY 1

(Authorised Signatory)