



Work Order

TO,

. PH. No- , Contact Person- , Contact No -

Work Order No.

WO Date:

Kind Attn. :

GSTIN no.:

PAN No :

Sr.No.	Item Description	Quantity	Unit	Rate Rs.	Amount
1					

Contract Amount (A)

Total GST (B)

Total (A + B)

GENERAL TERMS & CONDITIONS :-

- 1 All material should be get approved from Project In Charge before application.
- 2 Measurement of actual work done shall be taken time to time jointly by company's engg. & contractor & shall be record the same in measurement sheet. Whatever be the difference in qty. of work order & actual work done shall be paid / recover after successful completion of entire work of bldg.
- 3 You will keep your Engineer at site & joint measurement will be recorded in measurement book.
- 4 You will clean the site after completion of work . If not cleaning charges will be debited to you.
- 5 Follow all the safety precautions at site & government regulation like labour insurance, minimum wages, child labour & any type of accident in your scope.
- 6 You will maintain all the required tools & tackles with proper mechanical staff.
- 7 Employer will provide water & electricity at site.
- 8 The employer will not be responsible for any power cut at site.
- 9 You will maintain a progress bar chart & present an activity schedule to the employer before starting the work.
- 10 You will submit a proper gurantee card for the work carried out.
- 11 All the work will be carried out as per the direction of structural consultant. Any rework will be carried out at your cost.
- 12 You will submit running bills by fortnightly.
- 13 You will maintain house keeping during the work.
- 14 Contractor will remain responsible for any accidents during executions and transeports and travelling
- 15 All work shall be carried out upto the full satisfaction of Project In charge.

PAYMENT TERMS & CONDITIONS :-

- 1 Bill will be accepted for completed work only as per mentioned in payment schedule.
- 2 Deduction for Retention Amount as applicable
- 3 Deduction for TDS & other taxes as applicable.

Accepted By Agency	Project Incharge	Chief Engineer	HOD-CBD	Director