

	PURCHASE ORDER										
	PO No :										
	PO Date :										
	Project Name :										
GST No :											
Consignee				Delivery Address:							
Contact Person:				Concern Person:							
Contact No :				Site Contact :							
Email :											
GST NO :											
SUPPLY OF THE GOODS SERVICES UNDER THIS PURCHASE ORDER CONTRACT ACCORDANCE WITH GENERAL TERMS & CONDITIONS, BILL TO BE GENERATED ON THE NAME											
Sr No	Item & Descreption	Brand	Qty	Unit	Rate	Disc	Tax Name	Amount(RS			
1											
					Material Amount :						
					Transport:			0.00			
					Other Charges 1						
					Other Charges 2						
					Loading / Unloading Amount:			0.00			
					Tax Amount :						
					Other Tax Amount :			0.00			
					Total Amount (INR):						
					Credit Days :						
Special terms & Condition:											



PURCHASE ORDER

PO No :

PO Date :

Project Name :

GST No :

SUPPLY OF THE GOODS SERVICES UNDER THIS PURCHASE ORDER CONTRACT ACCORDANCE WITH GENERAL TERMS & CONDITIONS, BILL TO BE GENERATED ON THE NAME

Terms & Conditions :

*** the above prices are firm till delivery , no escalation is allowed in this regard**

1. For any queries , if supplier not reply within 6 hour from receipt of order and condition are considered as accepted.
2. Material as per sample . All delivery challan should indicate Purchase Order number
3. Actual quantity received & Accepted at site exclusive of breakages is taken into consideration
4. On Delivery Challan / Bill , Purchase Order no ,Quantity ,Make ,Size & Site Name Should be mentioned .
5. All rejections ,defective inferior quality material will be reduced from the bill
6. Delivery at site is accepted on all working days between 9.30 PM to 5.30 PM except Sunday & holidays
7. Payment is effective by Crossed Account Payee Cheque only
8. Only items & Qualities mentioned in Purchase Order will be accepted at site ,The same will be complete set only
9. Please attach original Purchase Order form with our original challan(G.R.N) & your challan with concerned bill
10. strictly adhere to the delivery schedule mentioned in purchase order
11. All rights reserved with Purchaser
12. Subject to Pune jurisdiction only. Credit period is depend on buyer
13. If material is not delivered within 2 days will be treated as cancelled .



Purchase Manager

For

Authorized Signatory

Page 2 of 2