**DE-ALLOTMENT INTIMATION LETTER**

**Date: - <<<PRINTDATE>>>**

**To,**

**Applicant**:- <<<APPLICANTTITLE>>> <<<CUSTOMERNAME>>>

**Co-Applicant**: -<<<TitleJoinCustomer1>>><<<JC1>>>

**R/o:-** <<<CUSTOMERADDRESS>>>

**Subject: De-allotment Notice against Non-payment of Dues with regard to booking of Unit No. <<<UNITNAME>>> in the Project “****<<<PROJECTNAME>>>”.**

Dear Sir/Madam,

This is with reference to the demand letter dated **<<<LASTDEMANDDATE>>> &** reminder Letter dated **<<<LASTDRDATE>>>** (if any) issued to you by **<<<COMPANYNAME>>>** bringing to your attention that the amount of INR **<<<OUTSTANDINGVALUEWithTax>>>/- (<<<OUTSTANDINGVALUEWithTaxTEXT>>>)** is outstanding against your Unit No. <<<UNITNAME>>> at <<<PROJECTNAME>>> (“Unit”) in terms of the Application Form dated **<<<BookingDate>>>.**

Despite repeated reminders, the outstanding dues remain unpaid. As a result, we are compelled to initiate the **de-allotment** process for yourUnit**.** This notice serves as your **last opportunity** to settle the outstanding dues. You are hereby requested to remit the outstanding amount within seven (7) days of receipt of this notice to avoid the de-allotment.

Please note that failure to make the payment within the stipulated time frame will result in the following consequences:

1. Immediate de-allotment of your Unit No. <<<UNITNAME>>>.
2. Forfeiture of any deposits or payments made to date.
3. Loss of any rights or claims to the above-mentioned unit.

Should you require any further assistance, please contact Mrs. Dixita Chotalia at 0124-4710430 or via email at crm@shubhashray.com.

Thanking you,

|  |  |
| --- | --- |
| **FOR <<<COMPANYNAME>>>** |  |



**Authorized Signatory**